



School Shop Online – Parent Guide

Welcome to School Shop Online. Here you will be able to

- purchase uniforms through the [eStore](#).
- buy tickets to school events (eg disco, art show) and order sushi for Fridays using [Events](#).
- book a prep uniform appointment using [Bookings](#).

Visit schoolshoponline.net.au and start typing Brisbane Central State School to enter our store.

Register your parent account

Under New User, click [Register Now](#), then [New User](#)

Complete your Parent Details here, and select whether you wish to

- Create and activate a new eWallet account
OR
- I want to activate an eWallet account later

Click [Next Step](#)

Click [Enrol a New Student](#), then [Add New Student](#)

Complete the student's details here. You do not require Student ID, a Student Card Barcode, or a Photo.

Click [Add Student](#).

[Save](#)

If you have more than one student, please complete this step again for each child.

The same child may be added to different parent accounts. Class allocations will be updated each year.

Payment methods

There are two payment options: **Credit Card** or **eWallet**

All online payments attract a minimum \$0.30 or 1.5% fee.

Credit card payments carry an additional 1.5% surcharge.

eWallet allows you to deposit funds into the School Shop Online account and draw on the funds for your purchases. It is a pre-paid account and avoids the credit card surcharge. For example, if I needed to purchase a new hat and order sushi, I would transfer \$30 to my eWallet and pay for the items from my eWallet as required. Top up your eWallet at any time, but please allow processing time for bank transfers to appear in your eWallet.

To register for eWallet, go to [eWallet](#) on the main menu, and click [eWallet Details](#). Complete your details.

To transfer funds to your eWallet, go to [eWallet](#) on the main menu, and click [Top up eWallet](#) to enter the amount and payment method. For Bank Transfer, the account details are below.

Please note:

- DO NOT use the school or P&C Assoc bank account.
- If you do not reference your eWallet registration number, the amount will not be credited to your eWallet.

School Shop Online
BSB: 084 004
Account: 188592705

Reference: YOUR eWALLET REGISTRATION NUMBER

If you have any questions about how to use the site, please contact School Shop Online by email info@schoolshoponline.net.au or ph 0498 610 105.

Please DO NOT call the school office.